

## Manual 1

### Particulars of Organization, Functions and Duties

#### [Section 4(1) (b) (i) ]

#### 1. AIMS AND OBJECTIVES OF THE PUBLIC AUTHORITY

The Department of Animal Husbandry & Veterinary Services aims in:-

1. Development of Animal Husbandry Activities,
2. Providing Veterinary Aid to all domestic animals with special emphasis to Livestock population
3. Welfare of the Livestock farmers in the state.
4. Enthuseing the farmers to take up Livestock entrepreneurship
5. Training of unemployed youth & farmers in the field of Dairy farming, Piggery farming, & Poultry farming
6. Making the state self sufficient in milk, meat and eggs.
7. Proving special assistance to SC/ST communities in the state.
8. Providing adequate door to door assistance to the farmers/ livestock owners i.e. Veterinary Health Care, Immunization, Treatment etc. through the network of Veterinary Hospitals, Veterinary Dispensaries, Mobile Veterinary Ambulance, Key Village Sub-Centres / First Aid centers in the rural/ urban areas.
9. Proving attractive subsidies in various spheres of Animal Husbandry Activities viz. Kamdhenu Scheme, Modern Dairy Scheme, Poultry Schemes, Piggery Scheme, Subsidy for farmers cultivating perennial / seasonal fodder, Incentives to dairy farmers pouring milk into dairy societies, Pashupalan Scheme.
10. Artificially Inceminating non- descript cows, crossbreed cows, and she buffaloes with exotic Germ Plasm through a network of Key Village Sub-Centres, Dispensaries and Hospitals
11. Various Central Sectors Scheme viz. National Project for Cattle and Buffalo Breeding , Programme Strengthening of Infrastructure at Government Poultry Farm, Assistance to State for control of Animal Disease, Integrated Sample Survey, Livestock Census , Proficiency Efficiency Development, National Project for Rinderpest Eradication.
12. Assisting in Public Health by control of Zoonotic disease

## **2. MISSION /VISION STATEMENT OF THE PUBLIC AUTHORITY**

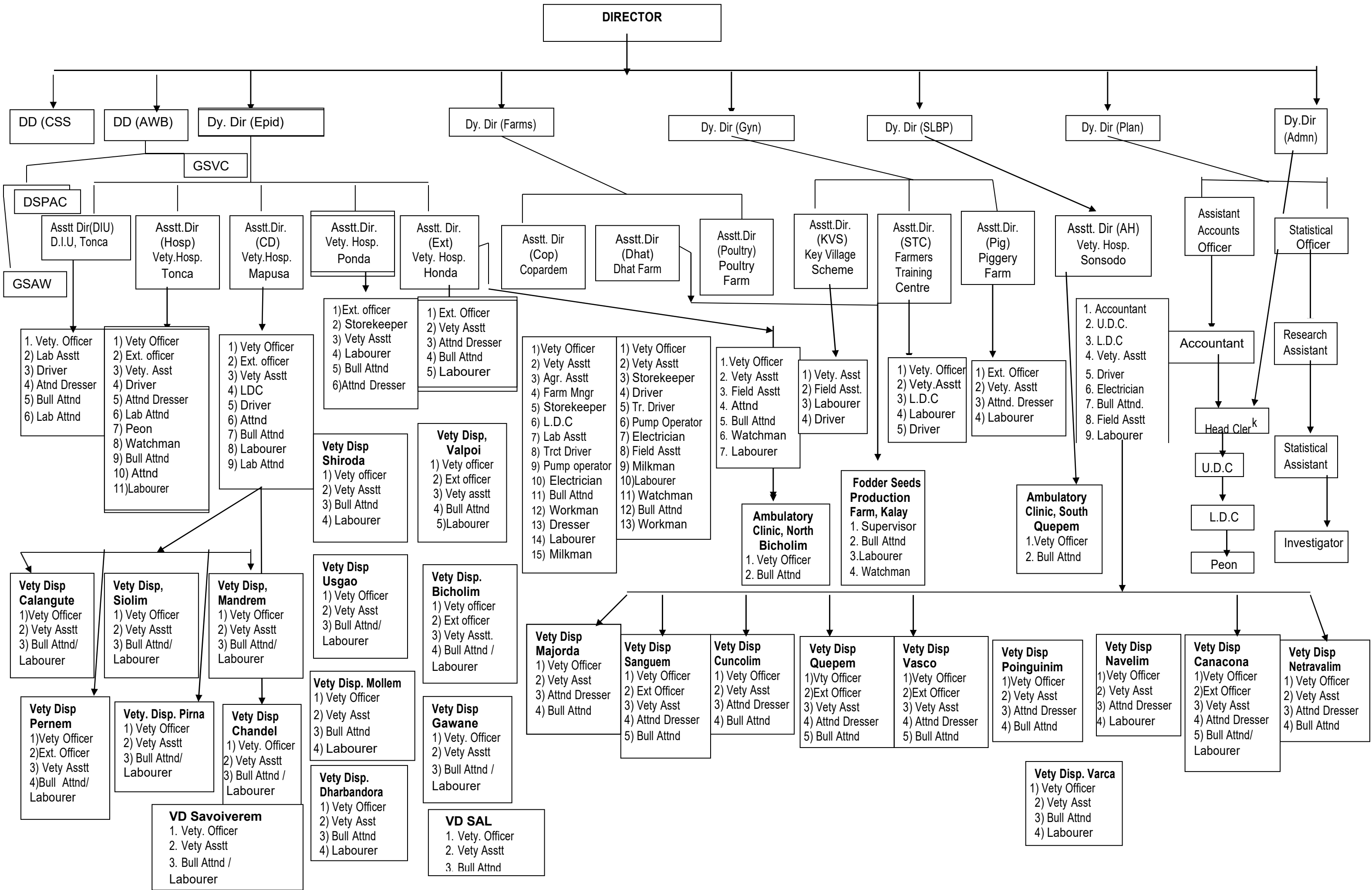
The Department of Animal Husbandry & Veterinary Services has been primarily entrusted with the responsibility of providing veterinary health cover to all the livestock, to improve the production potentialities of livestock and poultry reared in the State: It also plays a major role in milk production by incentivising the milk producers through the organized sector. However, the ultimate mission is to improve the Socio economic condition by improving milk, meat and poultry production in the state.

## **3. BRIEF HISTORY AND BACKGROUND OF ESTABLISHMENT OF THE PUBLIC AUTHORITY**

The Department of Animal Husbandry & Veterinary Service was a joint Department Comprising of Agriculture & Animal Husbandry. As the needs of Animal Husbandry and Dairying increased this Department assumed its singular characteristics and function.

The Department is headed by a Bachelor of Veterinary Science and Animal Husbandry (Veterinarians). This Department which is primarily vested with the responsibility of providing veterinary health along with increase in livestock production has now the task of attaining self sufficiency in milk production of this state.

## ORGANIZATIONAL CHART



## **5. MAIN ACTIVITIES /FUNCTIONS OF THE PUBLIC AUTHORITY**

- a) Providing Health Care
- b) Crossbreeding. Extension
- c) Prevention of Diseases
- d) Meat Hygenic
- e) Offering Undergraduate Degree (on deputation under state) & Diploma

## **6. Services provided by the public authority**

The Department of Animal Husbandry and Veterinary Services provides the following services.

### **a. Veterinary Health Cover and Clinical services.**

Providing Diagnosis of diseases and animal health care.

### **b. Assistances for Cattle and Buffalo Development**

Various schemes are designed to upgrade the indigenous cattle and buffalo breeds so as to increase milk yield in the state.

### **c. Assistance for Fodder Production**

To improve the health and increase productivity of the dairy, cattle and buffalo, fodder cultivation is encouraged and various schemes are designed for this purpose.

### **d. Assistance for Poultry Development**

Different schemes to encourage poultry industry in the state.

### **e. Assistance for Piggery Development**

Setting up of Piggery Industry.

### **f. Farmers Training and Education**

Camps and Training programmes are organized on poultry, piggery and dairy as well as fodder, with dissemination of technology through advertising and print media.

## **7. Citizens interaction - Expectation of the public authority from the public for enhancing its effectiveness and efficiency.**

Citizens are allowed to contact in person, through phone, personal contact & now with email although farmers meetings are conducted at various part of State.

## **8. Postal address of the main office, attached / subordinate office/field units etc.**

**Main Office:** Directorate of Animal Husbandry & Veterinary Services, Pashusamvardhan Bhavan, Patto, Panaji Goa.

**North Goa District**

1. Veterinary Hospital Tonca
  - (i) KVSC Ela, Old Goa
  - (ii) KVSC Chorao
  - (iii) KVSC Goa Velha
  - (iv) KVSC Cumbarjua
2. Veterinary Hospital Acoi-Mapusa
  - (i) KVSC Aldona
  - (ii) KVSC Salvador do mundo
3. Veterinary Hospital Honda
  - (i) KVSC Paryem
  - (ii) KVSC Ravona
  - (iii) KVSC Keri
  - (iv) KVSC Chorla Surla
4. Veterinary Dispensary Savoiverem
5. Veterinary Dispensary Pernem
  - (i) KVSC Warkhand
6. Veterinary Dispensary Chandel
7. Veterinary Dispensary Mandrem
  - (i) KVSC Agarwada
8. Veterinary Dispensary Bicholim
  - (i) KVSC Navelim
  - (ii) KVSC Sankhalim
9. Veterinary Dispensary Valpoi
  - (i) KVSC Advoi
  - (ii) KVSC Thana
  - (iii) KVSC Nagargao
10. Veterinary Dispensary Gawane
  - (i) KVSC Khotodem
11. Veterinary Dispensary Shiroda
  - (i) KVSC Borim
12. Veterinary Dispensary Usgao
  - (i) KVSC Guleli
  - (ii) KVSC Surla
  - (iii) KVSC Kasailim
  - (iv) KVSC Kothambi
13. Veterinary Dispensary Siolim
14. Veterinary Dispensary Pirna
15. Veterinary Dispensary Calangute
16. Veterinary Dispensary Sal

**SOUTH GOA DISTRICT**

17. Veterinary Hospital Ponda
  - (i) KVSC Kawale
  - (ii) KVSC Nirankal
  - (iii) KVSC Priol
  - (iv) KVSC Kundai
  - (v) KVSC Betora
  - (vi) KVSC Keri
18. Veterinary Hospital Sonsodo Margao
  - (i) KVSC Curtorim
  - (ii) KVSC Benaulim
  - (iii) KVSC Loutolim
19. Veterinary Dispensary Navelim
20. Veterinary Dispensary Majorda
21. Veterinary Dispensary Cuncolim
  - (i) KVSC Fatorpa
22. Veterinary Dispensary Quepem
  - (i) KVSC Cotombi
  - (ii) KVSC Caurem
  - (iii) KVSC Pirla
  - (iv) KVSC Malkarnem
23. Veterinary Dispensary Sanguem
  - (i) KVSC Kalay
  - (ii) KVSC Rivona
  - (iii) KVSC Bhati
24. Veterinary Dispensary Mollem
  - (i) KVSC Collem
  - (ii) KVSC Sancordem
25. Veterinary Dispensary Dharbandora
  - (i) KVSC Dabal
26. Veterinary Dispensary Netravali
  - (i) KVSC Verlem
27. Veterinary Dispensary Canacona
  - (i) KVSC Agonda
  - (ii) KVSC Gaondongrim
28. Veterinary Dispensary Poinguinim
  - (i) KVSC Loliem
29. Veterinary Dispensary Vasco
  - (i) KVSC Velsao
30. Veterinary Dispensary Varca

### **Other establishments of the Department**

1. Disease Investigation Unit, Tonca - Caranzalem
2. Key Village Scheme, Curti - Ponda
3. Farmers Training Centre, Curti - Ponda
4. Government Livestock Farm, Dhat, Mollem
5. Cattle Breeding Farm, Copardem, Sattari
6. Fodder Seed Production Farm, Kalay, Sanguem.
7. Government Piggery Farm, Curti Ponda
8. Government Poultry Farm, Ela, Old - Goa.
9. Egg Marketing Centre, Panaji - Market Goa.
10. Stray Cattle Pound, Kalay, Sanguem Goa.
11. Mobile Ambulatory Clinic (North)
12. Mobile Ambulatory Clinic (South)

### **9. Working hours both for office and public.**

|                           |   |
|---------------------------|---|
| Head office               | 9.30 A.M To 1.15 P.M<br>2.00 P.M To 5.45 P.M  |
| Vet. Hospital/Dispensary  | 9.00 A.M To 12.30 A.M<br>2.00 P.M To 5.00 P.M   |
| Except Vet Hospital Tonca | 8.00 A.M To 2.00 P.M (1 <sup>st</sup> shift)<br>2.00 P.M To 8.00 P.M (2 <sup>nd</sup> shift)<br>9.00 A.M. to 12.30 P.M. (General Shift)<br>2.00 P.M. to 5.00 P.M. |
| Govt. Dairy Farm          | 8.00 A.M To 12.00 P.M<br>2.00 P.M. To 6.00 P.M  |
| Govt. Poultry Farm        | 8.30 A.M To 1.00 P.M<br>2.00 P.M To 5.30 P.M  |
| Key Village Sub-Centre    | 9.00 A.M To 12.30 P.M.<br>2.00 P.M. To 5.00 P.M.  |
| Govt. Piggery Farm        | 8.00 A.M To 12.00 P.M.<br>2.00 P.M. To 6.00 P.M.  |

Note: Second Saturday/Sunday & Holidays half day for all Vety. Hosp./Disp. except V.H. Tonca.

**10. GRIEVANCE REDRESSAL MECHANISM.**

The Department has constituted a public grievance cell which is headed by the Dy. Director (SLBP)/AD to monitor the disposal of grievance of the public which are brought to the notice of the Director or the Higher Authorities. The Grievances are analysed, and later solutions are given to the problem faced by the public.